



## Site Lead Carpenter Job Posting

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Green Island Builders is not just your typical home renovation company – we're a crew of amazing individuals who truly love what we do. Taking pride in our work is a given, and we hold ourselves accountable for every decision and action. Our commitment extends to ensuring that our clients, communities, and colleagues receive nothing but our absolute best as we continually embrace the responsibility to strive for excellence.

We're on the lookout for the next 3 members to join our crew. We're all about quality carpentry and are on the hunt for individuals who can supervise a small crew and deliver exceptional results while having a passion for mentoring and teaching our apprentices. We're looking for people who can read plans with ease, navigate residential building codes, handle materials take-offs, and communicate with clients in a way that's both effective and professional. We would love for you to have 4+ years of skilled carpentry experience.

The Site Lead Carpenters are supported by the Project Manager and Construction Manager when required and, and other times are required to run a GIB project from formal site setup to practical completion. Therefore, the ability to work as a team member and as an individual is critical to the success of this role.

Here at GIB, diversity is not just a buzzword – it's a celebration. We take pride in being an inclusive and diverse workplace, and we're particularly proud to be a safe haven for gender-diverse individuals. We're all about supporting and advocating for women in the trades – because here, everyone deserves a chance to shine.

So, if you're someone who's all about successful outcomes, pays attention to the little details, understands the ins and outs of costs, and is all about supporting your fellow crew members – Green Island Builders is the place for you!

### Carpenter Responsibilities/Duties

#### Construction:

- Attend Site Meetings - confirm site layout, site safety, the scope of works, protection, site measurements, supported by PM/CM
- Prepare and implement site establishment requirements - Safety, Toolbox Talks, Zoning, Signage
- Support all scheduled sub-trades onsite - include sub-trade walkthroughs for the scope of works
- Oversee the daily coordination of the site with all crew - provide daily task lists, mentoring and quality checks—resource management of GIB crew.
- Oversee all waste material management.



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- Oversee finishes, fixtures, function, and style as per technical specifications/client.
- Daily/Weekly check-in with Project Manager/Construction - scope progression + progress reports
- Complete quality checks on all products before installation and manage any customization of products as required.
- Manage any issues or problems that may impact the project plan being met.
- Organize delivery and pickups of material, dump runs, and power equipment.
- Operate power equipment where certified and required.
- Directs and collaborates with subs, suppliers, manufacturers, engineers and city inspectors for purposes of scheduling and construction and product integration (EX- Awnings, railings, demo, excavation, electrical, plumbing, HVAC).
- Operate and maintain carpentry/construction tools.
- Hands-on skill sets required: site demolition, concrete work (footings/foundations), structural framing (steel beam, LVL's / posts), light framing, roof framing, stairs, drywall installation and finishing, windows and doors installation, flooring (hardwood, laminate, tile), finish carpentry (trim, panelling, doors), cabinetry, painting, exterior wood siding and trim, deck and stairs, fencing, carports, covered porches.
- Create learning opportunities for apprentices and provide mentorship

### Administrative Duties:

- Document Control - ensures up-to-date or revised drawings on-site.
- Coordinate deficiencies with CM prior to client engagement.
- Maintain a positive attitude and professional working relationship with employees, sub-trades, and clients.
- Actively plan ahead to prevent problems and resolve any emerging ones.
- Create daily logs.
- Conduct auxiliary drafting and plan reviews.
- Conduct extensive product and process research.
- Collaborate with the Project Management team to establish project schedules, coordinate sub-trades and inspections.
- Actively represent GIB while on site and work to educate and manage client needs and expectations.
- Champion a culture of diversity and inclusion
- Performs other administrative duties as required.

### Offerings:

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| • Competitive Wage <ul style="list-style-type: none"><li>◦ Salary Range - \$83,190 - \$93,600</li></ul> | • Wellness Initiative - Collect points to gain a paid day off |
| • 100% Employer Paid Health Spending Account  | • RRSP Matching Savings Plan                                  |
| • 100% Employer Paid Wellness Spending Account  | • 6 sick days per year  |
|   | • Complementary birthday lunch                                |
|   | • An employer that supports/encourages training & development |



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- GIB Swag
- Work-life balance
- Ease is taking time off
- Rich company culture
- GIB Social Events

### Qualifications:

- A diploma or certificate in Site Management or Supervision, Red Seal ticket, or related experience would be an Asset

### Experience & Knowledge:

- 4+ years of on-site Site Manager/Lead Carpenter experience.
- Experience in a mentorship or teaching position is an asset.
- Comfortability with software and administrative-type duties is an asset.

Anticipated Start Date: February 1st, 2024

Don't meet every single requirement? Studies have shown that women and people of colour are less likely to apply to jobs unless they meet every single qualification. At Green Island Builders, we are dedicated to building a diverse, inclusive and authentic workplace, so if you're excited about this role but your past experience doesn't align perfectly with every qualification in the posting, we encourage you to apply anyway. You may just be the right candidate for this or other roles.

Please apply by sending your resume to [caitlyn@green-island-builders.com](mailto:caitlyn@green-island-builders.com). We hope to hear from you soon!