



## CARE Awards of Vancouver Island

### *Entry Checklist*

- Submit Entry Form and Project Statement online; deliver all other materials including payment to VRBA office at 1 - 3690 Carey Road, Victoria BC V8Z 4C2

**OR**

- Entry Form
- Entry Fee (cash, cheque, Visa, MasterCard or Interac accepted; add GST)
- CD, DVD or USB flash drive with Project Statement, saved as a word file, and digital images, including one hi-resolution image (Save a copy of the Project Statement and photos onto your hard drive in case there are problems with the CD, DVD or USB flash drive)
- Release Form (*for all companies who are not the primary builder or renovator*)
- Colour Photo Print (If renovation: include "before" and "after" photo)
- Floor Plan(s) (*where applicable*)
- Site Plan (*where applicable*)
- Brochures (*where applicable*)
- Price List (*where applicable*)